EVMA™ Earned Value Management Associate™ Credential Certification Program Registration Form

NOTE: SCAN YOUR SIGNED AND COMPLETED REGISTRATION FORM AND SEND ALONG WITH YOUR MOST RECENT CV/RESUME & 2 PASSPORT SIZED PICTURES TO: certification@evmi.com

	Step 1: Student Information	Please complete all fields:
1	Please select & mark with X. **SEX: Male ☐ Female ☐**	Mr. ☐ Ms. ☐ Mrs. ☐ Dr. ☐ Prof. ☐
2	***Date of Birth: DAY/MONTH/YEAR**	
3	Your name is exactly what will appear on your certification ***First Name:**	
4	Your name is exactly what will appear on your certification ***Middle Name:**	
5	Your name is exactly what will appear on your certification ***Last Name:**	
6	* **Title/Position:**	
7	***Organization:**	
8	***Mailing Address:**	
9	***City:**	
10	***State:**	***Zip Code:**
11	***Country (If Outside the USA):**	
12	***Work Telephone Number (include country code if outside USA)**	
13	***Permanent Telephone Number**	
14	***WORK EMAIL ADDRESS**	
15	***PERMANENT EMAIL ADDRESS** (**Neede**d **i**n **cas**e **y**ou **chang**e **jobs. Example**: abc@gmail.com, 123@yahoo.com)	
16	***What is your highest level of education?**	
17	**Have You Included Your Current Resume/CV and 2 Passport sized Pictures (Front face) As Required?**	
18	***Was the www.evmi.com/evma website useful?**	
19	***How did you hear about the EVMA certification program? OR Please Provide full name of who you were referred by:**	

Ph: 1.855.400.3864 (toll free) www.evmi.com/evma Email: certification@evmi.com
MAILING: Earned Value Management Institute, P.O BOX 1624 FRISCO TEXAS 75034 USA

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Step 2: Course Information

For course locations, visit: www.evmi.com/evma **and view under the Registration, Payment and Schedule of Classes section.**

Course name:	EVMA™ Earned Value Management Associate™ Credential Certification Program (3 DAYS)
Date:	
*Location (Address):	ONLINE (VIRTUAL) USING ZOOM WITH LIVE INSTRUCTOR (THIS CLASS IS LIVE & INTERACTIVE)

Step 3: Payment Information

Please complete your payment information below. Note that EVMI® must receive full payment for course(s) registered **30 Days** before the Start Of Class. An email confirmation will be sent to you upon receipt of full payment including further instructions. You must pay in full before start of class. Please there are no exceptions.

PLEASE CHECK PAYMENT METHOD:

CREDIT CARD VIA STRIPE PAYMENT GATEWAY   ☐

PLEASE NOTE FOR BANK WIRE TRANSFER PAYMENTS: ADDITIONAL INSTRUCTIONS WILL BE PROVIDED IN FINAL INVOICE REGARDING HOW TO MAKE BANK PAYMENT BY ELECTRONIC BANK WIRE TRANSFER IF THAT IS YOUR PAYMENT OPTION. **BANK WIRE TRANSFER IS ONLY FOR THOSE SENDING 100 OR MORE PARTICIPANTS.** UPON RECEIPT OF FULL PAYMENT, YOUR SOFT COPY READ-AHEAD MATERIALS WILL BE EMAILED ELECTRONICALLY TO ALL REGISTERED PARTICIPANTS WHOSE FULL PAYMENTS AND COMPLETED APPLICATION FORMS HAVE BEEN RECEIVED.

COST: Price of 1 (One) EVMA™ PARTICIPANT = $3,499.00

Number of Registrant(s) _____ x $3,499.00 =   TOTAL=_____

Please note: One online training class in USA/Canada and globally requires a minimum of 100 registered participants. Maximum size per 1 online class is: 1,000 participants per class

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Step 4: Briefly Describe Your Current And Last Two Projects That You Worked On In Your Industry (Include Duration)

CURRENT PROJECT 1:   FROM_____TO_____

PROJECT 2:   FROM_____TO_____

PROJECT 3:   FROM_____TO_____

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CREDIT CARD PAYMENTS POLICY VIA SECURED PAYMENT GATEWAY: EVMi® accepts the following major credit cards for payment via **STRIPE PAYMENT GATEWAY**: VISA, Master Card, Amex and Discover. All credit card payments are processed online via STRIPE. EVMi® will send you an invoice with payment instructions and payment link which is located at: www.evmi.com/evma

IDENTIFICATION FORMS REQUIRED: 2 official forms of **PICTURE** identification are required for the **EVMA™ program** and must be presented before the start of class. All **online participants** must submit a **notarized statement of proof of identity using the EVMI Affidavit of Identity Form located at:** https://www.evmi.com/wp-content/uploads/2018/06/EVMI_Affidavit_of_Identity_Form-3.pdf

Accepted forms of identifications can include Military ID; Official country issued passport; Voters registration card; State issued ID; State issued Driver's License. Your identification must be current and you will not be allowed to sit for the class or exam if your identification has expired. All online participants must have their identification verified and submitted by a public authorized notary. **PASSPORT SIZED PICTURES:** All ONLINE participants must scan and send **two (2 x 2)** passport sized pictures in **.jpeg format** of your full front face taken not **more** than 30 days and must be included with your application.

AIRLINE TICKETS & HOTELING: ALL EVMA training is done online so need to travel or book hotel

EVMI®'s CANCELLATION POLICY: Substitutions or registration sharing are not permitted. If you cancel your registration more than two weeks prior to the course start date, your full tuition will be refunded less processing fee of **$250.00.** If you cancel less than two weeks prior to the course, you will be responsible for the full tuition and receive a transfer voucher. If you fail to attend the course without advanced notification, you will be responsible for full tuition.

EVMI®'s INTELLECTUAL PROPERTY POLICY: By registering for the **EVMA™ program** you FULLY acknowledge that ALL of EVMI®'s training materials are protected by United States and international copyright laws. In addition, you agree not to use any content of EVMI®'s training materials, including the concepts and ideas expressed in the **EVMA™ program** for purposes of training and distribution of competing products or services. Sign below to confirm that you fully agree with EVMI®'s intellectual property & cancellation policy. By signing this application, you fully agree that all information provided in this **EVMA™** application form is true & accurate.

NAME IN FULL:
SIGNATURE: **DATE:**

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Reminder:

PLEASE FULLY COMPLETE, SCAN AND SEND THE FIRST FIVE PAGES OF YOUR APPLICATION FORM, EVMI AFFIDAVIT OF IDENTITY FORM, SIGNED AND DATED, AND INCLUDE YOUR MOST RECENT RESUME OR CURRICULUM VITAE (CV) WITH TWO 2 x 2 PASSPORT SIZED PICTURES OF YOUR FRONT FACE IN JPEG (.JPG) FORMAT, AND EMAIL TO: certification@evmi.com FOR PROCESSING

INCLUDE IN THE SUBJECT SECTION OF YOUR EMAIL: EVMA Certification Application Forms

ATTENTION: PLEASE COMPLETE ALL STEPS 1, 2, 3, 4, ON THE APPLICATION FORM. THANKS

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