

Earned Value Management Institute®

Project Management Fundamentals Program Registration

PLEASE FAX COMPLETED FORM TO: **703.485.4141** OR SEND VIA MAIL TO:

ATTN: EARNED VALUE MANAGEMENT INSTITUTE P.O BOX 1965 LEESBURG VA 20177 USA

Step 1: Student Information	Please complete all fields:
(Your name is exactly what appears on your certificate)* First Name:	
(Your name is exactly what appears on your certificate)* Middle Name:	
(Your name is exactly what appears on your certificate)* Last Name:	
Job Title:	
Organization:	
Mailing Address:	
City:	
State:	
Zip Code:	
Country (If Outside the USA):	
Telephone Number (include extension, if applicable):	
FAX Number:	
What is your highest level of education?	
How did you hear about the Project Management Fundamentals Program?	

Step 2: Course Information	
For more details regarding the course location please visit: http://www.evmi.com/earnedvalue.html	
Course name	Project Management Fundamentals Program
Date:	
Location:	

Earned Value Management Institute®

Project Management Fundamentals Program Registration

PLEASE FAX COMPLETED FORM TO: **703.485.4141** OR SEND VIA MAIL TO:

ATTN: EARNED VALUE MANAGEMENT INSTITUTE P.O BOX 1965 LEESBURG VA 20177 USA

Step 3: Payment Information

Pease complete your payment information below. Note that EVMI® must receive full payment for course(s) registered 2 weeks prior to the start of the course. Email confirmation will be sent to you upon receipt of full payment. You must pay in full before start of class. Please there are no exceptions.

PAYMENT METHOD: Money Order Cashier's Check Check

MAKE PAYMENT PAYABLE TO:

EARNED VALUE MANAGEMENT INSTITUTE

MAIL PAYMENT TO: EARNED VALUE MANAGEMENT INSTITUTE,
P.O BOX 1965 LEESBURG VA 20177 USA

COST: Price of Project Management Fundamentals COURSE REGISTRANT = \$1,499.00
Number of Registrant(s) _____ x \$1,499.00 = _____ TOTAL= _____

AIRLINE TICKETS & HOTELING: Please do not make non-refundable airline reservations and hotel arrangements unless you have received a confirmation letter/e-mail.

EVMI®'s CANCELLATION POLICY: Substitutions are permitted at any time up to the start of the course. If you cancel your registration more than two weeks prior to the course start date, your full tuition will be refunded less processing fee of **\$100.00**. If you cancel less than two weeks prior to the course, you will be responsible for the full tuition and receive a transfer voucher. If you fail to attend the course without advanced notification, you will be responsible for full tuition.

EVMI®'s INTELLECTUAL PROPERTY POLICY: By registering for the Project Management Fundamentals Program you acknowledge that ALL of Earned Value Management Institute®, EVMI®'s training materials are protected by United States and international copyright laws. In addition, you agree not to use any content of EVMI®'s training materials, including the concepts and ideas expressed in the Project Management Fundamentals Program for purposes of training and distribution of competing products or services. Please sign below to confirm that you fully agree with EVMI®'s intellectual property and cancellation policy.

Signature:

Date:

Name: