



FAX COMPLETED APPLICATION TO: 703.485.4141 THEN MAIL PAYMENT WITH SIGNED APPLICATION TO: EARNED VALUE MANAGEMENT INSTITUTE, P.O BOX 1965 LEESBURG VA 20177

***NOTE: We will send registration confirmation via email upon receipt of full payment

Step 1: Student Information	Please complete all fields:
(Your name is exactly what appears on your certificate) *First Name:	
(Your name is exactly what appears on your certificate) *Middle Name:	
(Your name is exactly what appears on your certificate) *Last Name:	
*Job Title:	
*Organization:	
*Mailing Address:	
*City:	
*State:	
*Zip Code:	
*Country (If Outside the USA):	
*Work Telephone Number (add extension, if applicable):	
*Permanent Telephone Number (add extension, if applicable):	
*FAX Number:	
*PERMANENT EMAIL ADDRESS:	
*What is your highest level of education?	
Have you included your resume? Your resume is required	
*How did you hear about the EVM Fundamentals Course?	

*Permanent email is where we can reach you in case you change jobs. Such as with a @gmail.com, @hotmail.com etc extension

Step 2: Course Information	
For more details regarding the course location and date please visit: http://www.evmi.com/register_earnedvaluemanagement_fundamentals.html	
Course name:	Earned Value Management Fundamentals Course
Date:	
Location: Select One Location Only	

Phone: **703.771.9444**

www.evmi.com

Email: **info@evmi.com**



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Step 3: Payment Information

Please complete your payment information below. Note that EVMI® must receive full payment for course(s) registered 2 weeks prior to the start of the course. Email confirmation will be sent to you upon receipt of full payment. You must pay in full before start of class. Please there are no exceptions.

PAYMENT METHOD: Money Order Cashier's Check Check

MAKE PAYMENT PAYABLE TO: EARNED VALUE MANAGEMENT INSTITUTE

MAIL PAYMENT TO: EARNED VALUE MANAGEMENT INSTITUTE,
P.O BOX 1965 LEESBURG VA 20177 USA

COST: Price of 1 (One) Earned Value Management Fundamentals Course Registrant = \$1,499

Number of Registrant(s) _____ x \$ 1,499 = **TOTAL=** _____

AIRLINE TICKETS & HOTELING: Please do not make non-refundable airline reservations and hotel arrangements unless you have received a confirmation letter/e-mail.

EVMI®'s CANCELLATION POLICY: Substitutions are permitted at any time up to the start of the course. If you cancel your registration more than two weeks prior to the course start date, your full tuition will be refunded less processing fee of **\$100.00**. If you cancel less than two weeks prior to the course, you will be responsible for the full tuition and receive a transfer voucher. If you fail to attend the course without advanced notification, you will be responsible for full tuition.

EVMI®'s INTELLECTUAL PROPERTY POLICY: By registering for the **Earned Value Management Institute® EVMI® 101 Earned Value Management Fundamentals** course you acknowledge that ALL of Earned Value Management Institute®, EVMI®'s training materials are protected by United States and international copyright laws. In addition, you agree not to use any content of EVMI®'s training materials, including the concepts and ideas expressed in the **Earned Value Management Institute® EVMI® 101 Earned Value Management Fundamentals** course for purposes of training and distribution of competing products or services. Please sign below to confirm that you fully agree with EVMI®'s intellectual property and cancellation policy.

Signature:

Date:

Name in full:

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