



**EVMP® EARNED VALUE MANAGEMENT PROFESSIONAL®  
CREDENTIAL CERTIFICATION REGISTRATION FORM**

**NOTE: FAX YOUR COMPLETED REGISTRATION FORM & CV TO: 703.485.4141 OR SCAN  
REGISTRATION FORM WITH YOUR CV/RESUME AND SEND VIA EMAIL TO: [EVMP@EVMI.COM](mailto:EVMP@EVMI.COM)**

<b>Step 1: Student Information</b>		<b>Please complete all fields:</b>
1	Your name is exactly what will appear on your certification <b>*First Name:</b>	
2	Your name is exactly what will appear on your certification <b>*Middle Name:</b>	
3	Your name is exactly what will appear on your certification <b>*Last Name:</b>	
4	<b>*Job Title:</b>	
5	<b>*Organization:</b>	
6	<b>*Mailing Address:</b>	
7	<b>*City:</b>	
8	<b>*State:</b>	<b>*Zip Code:</b>
9	<b>*Country (If Outside the USA):</b>	
10	<b>*Work Telephone Number (include country code if outside USA)</b>	
11	<b>*Permanent Telephone Number</b>	
12	<b>*FAX Number:</b>	
13	<b>*WORK EMAIL ADDRESS</b>	
14	<b>*PERMANENT EMAIL ADDRESS (Needed in case you change jobs. Example: abc@gmail.com, 123@yahoo.com)</b>	
15	<b>*What is your highest level of education?</b>	
16	<b>*Resume Is Required. Is Your Resume Included?</b>	
17	<b>*Was the <a href="http://www.evmi.com">www.evmi.com</a> website useful?</b>	
18	<b>*How did you hear about the EVMP® Program? OR Please Provide Full Name of who you were referred by:</b>	

Phone: **703.771.9444**    [www.evmi.com](http://www.evmi.com)

Email: [evmp@evmi.com](mailto:evmp@evmi.com)



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**Step 2: Course Information**

For course locations, visit:  
[http://www.evmi.com/certification\\_evmp\\_registerevmpcertification.html](http://www.evmi.com/certification_evmp_registerevmpcertification.html)

Course name:	<b>EVMP® EARNED VALUE MANAGEMENT PROFESSIONAL®</b>
Date:	
*Location: (Select One Location Only)	

**\*FOR ONSITE TRAINING:** PLEASE LIST ADDRESS OF YOUR ONSITE LOCATION (ALL ONSITE TRAINING MUST BE PRE-APPROVED ONE MONTH IN ADVANCE OF TRAINING AND REQUIRES A MINIMUM OF 10 PARTICIPANTS)

**Step 3: Payment Information**

Please complete your payment information below. Note that EVMI® must receive full payment for course(s) registered 10 BUSINESS DAYS prior to the start of the course. An email confirmation will be sent to you upon receipt of full payment including further instructions. You must pay in full before start of class. Please there are no exceptions.

**PLEASE CHECK PAYMENT METHOD:**

PAYMENT METHOD: Money Order  Cashier's Check  Company Check   
Personal Check  Credit Card Via PAYPAL   
(See Credit Card Payment Policy Below)

MAKE PAYMENT PAYABLE TO: **EARNED VALUE MANAGEMENT INSTITUTE**

MAIL PAYMENT TO: **EARNED VALUE MANAGEMENT INSTITUTE, P.O BOX 1965 LEESBURG VA 20177 USA**

**COST:**  
Price of 1 (One) EVMP® EARNED VALUE MANAGEMENT PROFESSIONAL® Credential Registrant = \$3,499.00  
Number of Registrant(s) \_\_\_\_\_ x \$3,499.00 = TOTAL= \_\_\_\_\_



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**CREDIT CARD PAYMENTS VIA PAY PAL POLICY:** EVMI® Earned Value Management Institute® accepts the following major credit cards for payment via Pay Pal: VISA, MASTER CARD, AMEX, and DISCOVER. All Credit Card Payments are processed online via **Pay Pal**. Upon approval of your application, EVMI® will send you a 16 digit approval code via e-mail that is required to complete your online credit card payment for the EVMP® EARNED VALUE MANAGEMENT PROFESSIONAL® credential certification program if you selected the credit card payment option.

**IDENTIFICATION FORMS REQUIRED:** 2 official forms of **PICTURE** identification are required for the EVMP® credential certification program and must be presented during the first day and last day of class. The EVMP® examination is given on the last day of class. Identifications can include military ID; Official country issued passport; Voters registration card; State issued ID; State issued Driver's License. Your identification must be current. You will not be allowed to sit for the class or exam if your identification has expired.

**AIRLINE TICKETS & HOTELING:** Please do not make non-refundable airline reservations and hotel arrangements unless you have received a confirmation e-mail.

**EVMI®'s CANCELLATION POLICY:** Substitutions are permitted at any time up to the start of the course. If you cancel your registration more than two weeks prior to the course start date, your full tuition will be refunded less processing fee of **\$100.00**. If you cancel less than two weeks prior to the course, you will be responsible for the full tuition and receive a transfer voucher. If you fail to attend the course without advanced notification, you will be responsible for full tuition.

**EVMI®'s INTELLECTUAL PROPERTY POLICY:**

By registering for the EVMP® EARNED VALUE MANAGEMENT PROFESSIONAL® you FULLY acknowledge that ALL of Earned Value Management Institute®, EVMI®'s training materials are protected by United States and international copyright laws. In addition, you agree not to use any content of EVMI®'s training materials, including the concepts and ideas expressed in the EVMP® EARNED VALUE MANAGEMENT PROFESSIONAL® **Credential Certification Program** for purposes of training and distribution of competing products or services. Please sign below to confirm that you fully agree with EVMI®'s intellectual property and cancellation policy. By signing this application, you fully agree that all information provided in the completion of this EVMP® EARNED VALUE MANAGEMENT PROFESSIONAL® **Credential Certification Program** application and registration is true and accurate.

**SIGNATURE:  
NAME IN FULL:  
DATE:**

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## Reminder:

**PLEASE FULLY COMPLETE THE FIRST THREE PAGES, SIGN AND DATE, AND INCLUDE YOUR MOST RECENT RESUME OR CURRICULUM VITAE (CV) WHEN SENDING. PER INSTRUCTIONS, PLEASE SEND COMPLETED FORMS EITHER VIA FAX OR SCANNED VIA EMAIL.**

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