



**CERTIFIED ASSOCIATE IN EARNED VALUE MANAGEMENT™ CAEVM™  
CREDENTIAL CERTIFICATION REGISTRATION FORM**

**NOTE: FAX YOUR COMPLETED REGISTRATION FORM & CV TO: 703.485.4141 OR SCAN**

**REGISTRATION FORM WITH CV/Resume AND SEND VIA EMAIL TO: [INFO@EVMI.COM](mailto:INFO@EVMI.COM)**

|    | <b>Step 1: Student Information</b>  | <b>Please complete all fields:</b> |
|----|---|------------------------------------|
| 1  | Your name is exactly what will appear on your certification<br><b>*First Name:</b>  |                                    |
| 2  | Your name is exactly what will appear on your certification<br><b>*Middle Name:</b>   |                                    |
| 3  | Your name is exactly what will appear on your certification<br><b>*Last Name:</b>   |                                    |
| 4  | <b>*Job Title:</b>  |                                    |
| 5  | <b>*Organization:</b>   |                                    |
| 6  | <b>*Mailing Address:</b>  |                                    |
| 7  | <b>*City:</b>   |                                    |
| 8  | <b>*State:</b>  | <b>*Zip Code:</b>                  |
| 9  | <b>*Country (If Outside the USA):</b>   |                                    |
| 10 | <b>*Work Telephone Number (include country code if outside USA)</b>   |                                    |
| 11 | <b>*Permanent Telephone Number</b>  |                                    |
| 12 | <b>*FAX Number:</b>   |                                    |
| 13 | <b>*WORK EMAIL ADDRESS</b>  |                                    |
| 14 | <b>*PERMANENT EMAIL ADDRESS</b><br><small>(Needed in case you change jobs. Example: <a href="mailto:abc@gmail.com">abc@gmail.com</a>, <a href="mailto:123@yahoo.com">123@yahoo.com</a>)</small> |                                    |
| 15 | <b>*What is your highest level of education?</b>  |                                    |
| 16 | <b>*Resume Is Required. Is Your Resume Included?</b>  |                                    |
| 17 | <b>*Was the <a href="http://www.evmi.com">www.evmi.com</a> website useful?</b>  |                                    |
| 18 | <b>*How did you hear about the CAEVM™ Program? OR<br/>Please Provide Full Name of who you were referred By:</b>   |                                    |

**Phone: 703.771.9444    [www.evmi.com](http://www.evmi.com)    Email: [info@evmi.com](mailto:info@evmi.com)**





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**IDENTIFICATION FORMS:** 2 official forms of identification are required for the **CAEVM™** credential certification program and must be presented during the first day and last day of class. The **CAEVM™** examination is given on the last day of class. Identifications can include military ID; Official country issued passport; Voters registration card; State issued ID; State issued Driver’s License. Your identification must be current. You will not be allowed to sit for the class or exam if your identification has expired.

**AIRLINE TICKETS & HOTELING:** Please do not make non-refundable airline reservations and hotel arrangements unless you have received a confirmation letter/e-mail.

**EVMI®’s CANCELLATION POLICY:** Substitutions are permitted at any time up to the start of the course. If you cancel your registration more than two weeks prior to the course start date, your full tuition will be refunded less processing fee of **\$100.00**. If you cancel less than two weeks prior to the course, you will be responsible for the full tuition and receive a transfer voucher. If you fail to attend the course without advanced notification, you will be responsible for full tuition.

**EVMI®’s INTELLECTUAL PROPERTY POLICY:** By registering for the **Certified Associate in Earned Value Management™ CAEVM™ Credential Certification Program** you FULLY acknowledge that ALL of Earned Value Management Institute®, EVMI®’s training materials are protected by United States and international copyright laws. In addition, you agree not to use any content of EVMI®’s training materials, including the concepts and ideas expressed in the **Certified Associate in Earned Value Management™ CAEVM™ Credential Certification Program** for purposes of training and distribution of competing products or services. Please sign below to confirm that you fully agree with EVMI®’s intellectual property and cancellation policy. By signing this application, you fully agree that all information provided in the completion of this **Certified Associate in Earned Value Management™ CAEVM™ Credential Certification Program** application and registration is true and accurate.

**Signature:**

**Date:**

**Name in full:**

**PLEASE FULLY COMPLETE ALL THREE PAGES AND INCLUDE YOUR MOST RECENT RESUME OR CURRICULUM VITAE (CV) WHEN SENDING. PER INSTRUCTIONS, PLEASE SEND COMPLETED FORMS EITHER VIA FAX OR EMAIL.**

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